

Agenda Item No. 3.1
For Agenda of 1/10/06



***Tigard City Council, City Center Development Agency
Meeting Minutes***

Date: December 13, 2005
Time: 6:30 PM
Place: Tigard City Hall, 13125 SW Hall Boulevard
Tigard, Oregon
Attending: Mayor Craig Dirksen Presiding
Councilor Sally Harding
Councilor Sydney Sherwood
Councilor Nick Wilson
Councilor Tom Woodruff
Absent: --

Agenda Item	Discussion & Comments	Action Items (follow up)
Study Session Discuss the League of Oregon Cities Request for a Contribution for Legal Fees	Right-of-Way Administrator Werner reviewed the request from the League of Oregon Cities, which was outlined in her November 11, 2005, memorandum distributed to the City Council. City Manager Prosser noted that Qwest franchise fees for the City of Tigard were approximately \$13,000 per year. Verizon has continued to pay its Tigard franchise fees (approximately \$332,000 per year); however, Verizon representatives indicated they would no longer pay these fees if Qwest prevails in the litigation.	After discussion by the City Council on this matter, there was general agreement by City Council members to make the requested contribution for \$6,656. A budget amendment will be prepared for Council consideration at a future City Council meeting (Consent Agenda item).
Study Session -- Discuss Washington County Cooperative Library Services (WCCLS) Intergovernmental Agreement (IGA)	Library Director Barnes reviewed the proposed WCCLS Agreement with the City Council. The IGA language implements moving away from the Cooperative Library Advisory Board (CLAB) structure. With this restructuring, the decision-making authority will rest with the chief executive officers of each of the contracting	The proposed WCCLS IGA will be presented to the Council for consideration on December 20, 2005.

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Study Session -- Discuss Washington County Cooperative Library Services (WCCLS) Intergovernmental Agreement (IGA) (Continued)	cities/libraries. A new executive board will make decisions with regard to funding distribution. There was discussion on the history of WCCLS and its relationship to the County as it is outlined in the proposed agreement. The proposed agreement does not address funding inequities. There was discussion about alternatives to WCCLS membership; however, it was noted that city taxpayers would continue to pay taxes to fund WCCLS regardless of whether or not Tigard was a member.	
Executive Session	EXECUTIVE SESSION: The Tigard City Council went into Executive Session at 6:50 p.m. to consult with legal counsel concerning exempt public records and current litigation under ORS 192.660(2)(f) and (h). Executive Session concluded at 7:12 p.m.	Staff received direction to return to the City Council to consider an action item as discussed during the Executive Session.
Study Session Continued – Administrative Items	<input checked="" type="checkbox"/> New Traffic Signal Ribbon Cutting at Wall Street – 12/14, 10:30 a.m. Councilors Woodruff and Sherwood indicated they could attend. <input checked="" type="checkbox"/> Council Training with Joe Hertzberg – December 16, 12-6 p.m.; Councilor Woodruff's home. <input checked="" type="checkbox"/> 2006 Congressional Cities Conference, March 11-15. <input checked="" type="checkbox"/> Washington County Coordinating Committee (WCCC) – Councilor Harding reported on a recent WCCC development with regard to transportation project funding. She reviewed a proposed project near Intel in Hillsboro and her concerns about lack of	<p>Councilor Sherwood will attend this ceremony.</p> <p>All City Council members plan to attend.</p> <p>This item will be discussed further at the December 20, 2005, City Council meeting.</p>

Agenda Item	Discussion & Comments	Action Items (follow up)
Study Session Continued – Administrative Items	<p>process for nominating projects.</p> <p>☒ Councilor Harding announced that the Tualatin Basin Natural Resources Coordinating Committee (TBNRCC) would review projects funded by Metro for consistency with the Tualatin Basin Program and the Healthy Streams Plan and/or the Metro's Local Natural Areas Legacy Fund Guidelines and make suggestions. The TBNRCC's role would be advisory.</p> <p>☒ Recycling Award Presentation Information – Agenda Item No. 5 – Mayor Dirksen to present award after brief introduction by staff.</p> <p>☒ Council packet material for Agenda Item 3.6 was sent in the Friday newsletter of December 9.</p> <p>☒ Review Process for the continued hearing on the re-adoption of Ordinance No. 05-17 and the proposed resolution for the ballot title. City Council received a copy of Ordinance 05-17 for re-adoption consideration. The Plan and Report were attached to the ordinance with the changes approved by Council on November 22, 2005, incorporated by the consultant.</p> <p>City Attorney Ramis reviewed that the City Council will consider a proposed ballot title during the Business Meeting. He recommended the City Council re-adopt Ordinance No. 05-17 to demonstrate that it had considered additional input, if any, from other taxing jurisdictions. In addition, the renewed</p>	<p>This item will be discussed further at the December 20, 2005, City Council meeting.</p>

Agenda Item	Discussion & Comments	Action Items (follow up)
Study Session Continued – Administrative Items	<p>adoption of the ordinance would give an opportunity to provide notice of adoption within four days as is required.</p> <p><input checked="" type="checkbox"/> Review of King City/Tigard Memorandum of Understanding (Agenda Item No. 9). City Manager Prosser noted that the proposed MOU clarifies King City's new Urban Planning Area Boundary, which adds the northeast quadrant of the Beef Bend/Roy Rogers intersection to King City's current area of interest if that area is added to the Urban Growth Boundary. Kind City adopted the MOU at its December 7, 2005, City Council meeting.</p> <p>Study Session concluded at 7:30 p.m.</p>	
Business Meeting	<p>1.1 Mayor Dirksen called the City Council, City Center Development Agency, and the Local Contract Review Board to Order at 7:36 p.m.</p> <p>1.2 Council Member/Agency Directors/ LCRB Members Present: Dirksen, Harding, Sherwood, Wilson, and Woodruff.</p> <p>1.3 Pledge of Allegiance</p> <p>1.4 Council Communications & Liaison Reports</p> <p>1.5 Call to Council and Staff for Non-Agenda Items</p> <p>Councilor Harding announced that Duane Roberts, Associate Planner for the City of Tigard received an employee service award from the Fanno Creek Medical Clinic in recognition of his</p>	

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Business Meeting	<p>efforts in obtaining more than \$900,000 in grants for City projects, including grants for greenspaces.</p> <p>☒ Councilor Harding reported on activities by the Tualatin Basin Natural Resources Coordinating Committee's (TBNRCC) activities regarding promoting tree planting. The goal was to plant over 7,000 trees within a year; that goal was reached in six months. In addition, Councilor Harding advised that TBNRCC would review projects funded by Metro for consistency with the Tualatin Basin Program and the Healthy Streams Plan and/or the Metro's Local Natural Areas Legacy Fund Guidelines and make suggestions. The TBNRCC's role would be advisory.</p> <p>Councilor Harding advised that the Washington County Coordinating Committee is gathering ideas about project funding.</p>	
2. Citizen Communication	<ul style="list-style-type: none"> ▪ Tigard High School Student Envoy Krista Foltz presented a report to the City Council on Tigard High School Activities. A copy of her report is on file in the City Recorder's office. 	
3. Consent Agenda	<p>3.1 Approve Council Minutes for November 8, 15, and 22, 2005</p> <p>3.2 Approve City Center Development Agency Minutes for September 13, 20, October 11, 18 and November 15, 2005</p>	<p>Motion by Councilor Sherwood, seconded by Councilor Harding, to approved the Consent Agenda.</p> <p>The motion was approved by a unanimous vote of Council present.</p>

Agenda Item	Discussion & Comments	Action Items (follow up)
<p>3. Consent Agenda (continued)</p>	<p>3.3 Receive and File:</p> <ul style="list-style-type: none"> a. Council Calendar b. Tentative Agenda c. Minutes of the Meeting Hosted by the City of Tualatin – Tualatin City Council/Tigard Council/Tigard-Tualatin School District Board Meeting – October 17, 2005 <p>3.4 Initiate Action to Transfer Jurisdiction of a Portion of SW 95th Avenue Within the City of Tigard to the City – Resolution No. 05-69</p> <p>RESOLUTION 05-69 – A RESOLUTION INITIATING ACTION TO TRANSFER JURISDICTION OF A CERTAIN COUNTY ROAD (SEGMENT OF SW 95TH AVENUE) WITHIN THE CITY OF TIGARD TO THE CITY OF TIGARD</p> <p>3.5 Approve Lease with Washington County Consolidated Communications Agency (WCCCA) for a Portion of the Canterbury Property for Construction of an Emergency Communication Tower</p> <p>3.6 Appoint Gretchen Buehner, Jodie Inman, and David Walsh to the Planning Commission – Resolution No. 05-70</p> <p>RESOLUTION 05-70 – A RESOLUTION APPOINTING GRETCHEN BUEHNER, JODIE INMAN, AND DAVID WALSH AS MEMBERS OF THE PLANNING COMMISSION</p>	<p>Mayor Dirksen Yes</p> <p>Councilor Harding Yes</p> <p>Councilor Sherwood Yes</p> <p>Councilor Wilson Yes</p> <p>Councilor Woodruff Yes</p>

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4. Graduation of Tigard's Emergency Response Team (CERT) Volunteer Program Class IV	<p>Public Works Program Assistant Lueck presented the fourth graduating class of the City's Community Emergency Response Team (CERT) Program. CERT team members can provide life saving assistance, such as disaster medical aid, search and rescue and fire suppression during the critical first few minutes. Graduates of this fourth class were:</p> <table><tr><td>Terri Sweet</td><td>Judy Stack</td></tr><tr><td>Tom Harper</td><td>Sheila LaChance</td></tr><tr><td>Jim Lawson</td><td>Julie Wagar</td></tr><tr><td>Brian Wagar</td><td>Mary Bauman</td></tr><tr><td>Wayne Bauman</td><td></td></tr></table>	Terri Sweet	Judy Stack	Tom Harper	Sheila LaChance	Jim Lawson	Julie Wagar	Brian Wagar	Mary Bauman	Wayne Bauman		The City is promoting enrollment for its fifth CERT program class.
Terri Sweet	Judy Stack											
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Jim Lawson	Julie Wagar											
Brian Wagar	Mary Bauman											
Wayne Bauman												
5. Presentation of Washington County Cooperative's 2005 Executive Award for Excellence to HSBC Card Services of Tigard, Oregon	<p>City Manager Prosser introduced this agenda item. City of Tigard is a member of the Washington County Cooperative Recycling program, which develops recycling and collection services and provides public education and solid waste management, including waste reduction program planning. The Cooperative works with the City to achieve state-mandated and regional solid waste recovery goals.</p> <p>HSBC, North America of Tigard, received an Executive Award for Excellence from the Cooperative. Mayor Dirksen presented the award to Mr. David Neenan, Managing Director of HSBC Card Services. Mayor Dirksen noted that the City of Tigard is honored to present this award to HSBC Card Services, as this company had gone beyond typical recycling practices and implemented several recycling and reusing programs with an average of five tons of</p>											

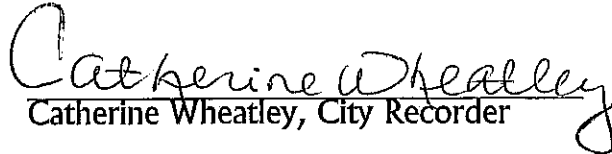
Agenda Item	Discussion & Comments	Action Items (follow up)										
5. Presentation of Washington County Cooperative's 2005 Executive Award for Excellence to HSBC Card Services of Tigard, Oregon Continued	<p>paper and cardboard being recycled each month and 3.5 tons of paper being reused in the past year.</p> <p>Mr. Neenan addressed the Council. As the largest employer in the City of Tigard, he noted how seriously his company considers environmental education. He referred to the carbon neutral program in his company. His company, a financial institution with offices worldwide, will not lend to companies that are not supportive of the environment.</p>											
6. Consider Adoption of the Ballot Title Corresponding to the Tigard City Center Urban Renewal Plan (Public Hearing Continued from November 22, 2005)	<p>City Attorney Ramis explained process for this agenda item. The City Council would be considering another motion to re-adopt Ordinance No. 05-17. No additional written comments had been received from taxing authorities who have interest in this urban renewal plan. Councilor Sherwood advised she attended the Washington County Board of Commissioners meeting earlier today; comments from the Commissioners were favorable; urban renewal is an investment in the future.</p> <p>Associate Planner Roberts presented the staff report. No written comments were received from other governmental entities that impose property taxes within the urban renewal area. No negative verbal comments from these entities were received.</p> <p>Council then considered the re-adoption of Ordinance No. 05-17.</p> <p>ORDINANCE NO. 05-17 – AN ORDINANCE ADOPTING THE CITY CENTER URBAN RENEWAL PLAN AND DIRECTING THAT THE PLAN BE</p>	<p>Motion by Councilor Wilson, seconded by Councilor Woodruff, to readopt Ordinance No. 05-17.</p> <p>The motion was approved by a unanimous vote of Council present.</p> <table><tr><td>Mayor Dirksen</td><td>Yes</td></tr><tr><td>Councilor Harding</td><td>Yes</td></tr><tr><td>Councilor Sherwood</td><td>Yes</td></tr><tr><td>Councilor Wilson</td><td>Yes</td></tr><tr><td>Councilor Woodruff</td><td>Yes</td></tr></table> <p>Council confirmed that its adoption of Ordinance No. 05-71 included changes noted in the errata sheet submitted to the City Council. The errata sheet listed corrections to the Plan and Report. A copy of this errata sheet is on file in the City Recorder's office. The changes listed</p>	Mayor Dirksen	Yes	Councilor Harding	Yes	Councilor Sherwood	Yes	Councilor Wilson	Yes	Councilor Woodruff	Yes
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6. Consider Adoption of the Ballot Title Corresponding to the Tigard City Center Urban Renewal Plan (Public Hearing Continued from November 22, 2005) Continued	<p>REFERRED TO THE VOTERS</p> <p>Council then reviewed the proposed resolution submitting the City Center Urban Renewal Plan to the voters and adopting a ballot title and explanatory statement.</p> <p>Public Testimony:</p> <p>Gretchen Buehner advised she prefers Alternative 2. She emphasized the need for public outreach.</p> <p>Council reviewed the three options for the "Question and Summary" of the ballot measure. The Council members agreed on the following language for the ballot measure summary:</p> <p>"If the measure is approved, the City Center Urban Renewal Plan, including tax increment financing of public improvements listed in the Plan, would become effective. The City Center Urban Renewal Plan provides for improving streets and other public facilities in the City Center area, which generally includes the area adjacent to Highway 99, west of Highway 217 and Hall Boulevard, and east of Fanno Creek. Public improvements would be financed in part by tax increment financing. Tax increment financing does not impose new taxes, but reallocates the property taxes on any increases in total property value inside the Urban Renewal District boundaries to the Tigard City Center Development Agency (the Urban Renewal Agency). The Agency then repays indebtedness incurred to finance Plan public improvements. The maximum indebtedness under the plan is \$22 million for a period of no more than</p>	<p>on the errata sheet will be incorporated into the final Plan and Report. Councilor Wilson, as maker of the motion, affirmed that he intended the changes as listed on the errata sheet be included.</p> <hr/> <p>Motion by Councilor Sherwood, seconded by Councilor Woodruff, to adopt Resolution No. 05-71, Alternative 2, as amended.</p> <p>The motion was approved by a unanimous vote of Council present.</p> <table><tr><td>Mayor Dirksen</td><td>Yes</td></tr><tr><td>Councilor Harding</td><td>Yes</td></tr><tr><td>Councilor Sherwood</td><td>Yes</td></tr><tr><td>Councilor Wilson</td><td>Yes</td></tr><tr><td>Councilor Woodruff</td><td>Yes</td></tr></table> <hr/>	Mayor Dirksen	Yes	Councilor Harding	Yes	Councilor Sherwood	Yes	Councilor Wilson	Yes	Councilor Woodruff	Yes
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6. Consider Adoption of the Ballot Title Corresponding to the Tigard City Center Urban Renewal Plan (Public Hearing Continued from November 22, 2005) Continued	20 years. The City Council has adopted the Plan, subject to voter approval.” Mayor Dirksen closed the public hearing. Council then considered the proposed resolution. (See Page 9) RESOLUTION NO. 05-71 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TIGARD SUBMITTING THE CITY CENTER URBAN RENEWAL PLAN TO THE VOTERS OF THE CITY OF TIGARD, ADOPTING A BALLOT TITLE, AND APPROVING AN EXPLANATORY STATEMENT	
7. Consider Amending the Terms of Appointment of the Members of the Building Appeals Board	Building Official Lampella presented the staff report on this agenda item. He reviewed the benefit of changing the wording in the Tigard Municipal Code so that terms of the Building Appeals Board member are staggered. Currently, terms of all seven board members will expire April 1, 2006. Council considered Ordinance No. 05-18. ORDINANCE NO. 05-18 – AN ORDINANCE AMENDING SECTION 2.09.020 OF THE TIGARD MUNICIPAL CODE TO STAGGER THE TERMS OF THE BUILDING APPEALS BOARD	Motion by Councilor Woodruff, seconded by Councilor Harding, to adopt Ordinance No. 05-18. The motion was approved by a unanimous vote of Council present. Mayor Dirksen Yes Councilor Harding Yes Councilor Sherwood Yes Councilor Wilson Yes Councilor Woodruff Yes

Agenda Item	Discussion & Comments	Action Items (follow up)
<p>8. Continue Discussion on Clean Water Services (CWS) Fee Waiver Request of City-Initiated Community Development Code Amendment</p>	<p>Associate Planner Pagenstecher presented the staff report. CWS and the City's Public Works Department are currently discussing a draft IGA that would accommodate the cooperative effort to implement stream rehabilitation and enhancement activities proposed by CWS.</p>	<p>City Council agreed with staff's recommendation to develop an IGA with CWS for a cooperative approach to the stream rehabilitation and enhancement project. In the near future, the City Council will be asked to approve an IGA.</p>
<p>9. Authorize the Mayor to Sign a Memorandum of Understanding (MOU) Between the City of Tigard and the City of King City – Urban Planning Area</p>	<p>City Manager Prosser presented this agenda item. The proposed MOU clarifies King City's new Urban Planning area, which adds the northeast quadrant of the Beef Bend/Roy Rogers intersection to its area of interest if that area is added to the Urban Growth Boundary. This area is not within Tigard's current Urban Planning area. King City approved the MOU on December 7, 2005.</p> <p>City Manager Prosser confirmed that the MOU does not change the City's current agreement with Washington County.</p>	<p>Motion by Councilor Sherwood, seconded by Councilor Woodruff, to authorize the Mayor to sign the Memorandum of Understanding.</p> <p>The motion was approved by a unanimous vote of Council present.</p> <p>Mayor Dirksen Yes Councilor Harding Yes Councilor Sherwood Yes Councilor Wilson Yes Councilor Woodruff Yes</p>
	<p>The Business Meeting concluded at 8:45 p.m.; City Council met in Study Session</p>	

Agenda Item	Discussion & Comments	Action Items (follow up)
10. Discuss Branding/Graphic Identity Design	Assistant to the City Manager Newton introduced this agenda item. City Council reviewed additional logo designs with designer Glen Marcusen. Additional review was scheduled for the December 20, 2005, City Council meeting.	
Adjournment	9:13 p.m.	


Catherine Wheatley, City Recorder

Attest:



Mayor, City of Tigard

Date: 1.10.06

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